



A-C Central Community Unit School District No.262

501 W. Buchanan St. / P.O. Box 260, Ashland, IL 62612

Mr. Timothy M. Page, Superintendent

(217) 476-8112 Fax (217) 476-8100

e-mail: tpage@a-central.us

Full Time Title I Elementary Reading Aide 2018-2019 School Year

A-C Central District #262 Anticipates has the following position available for the **2018-2019** school year:

Title I Reading Aide

Qualifications:

High school diploma or GED, Paraprofessional distinction as defined by ISBE

Duties: This position provides reading instruction assistance to identified students in the Elementary School. With the supervision of the Title I Teacher, this aide will assist with instruction, supervision, and reinforcing learning concepts in a classroom setting. The qualified applicant must possess the ability to follow verbal instructions & communicate effectively (both written & oral); ability to take instruction; ability to effectively present information; ability to apply common sense; ability to problem solve; ability to maintain confidentiality; ability to work effectively with children.

Essential Function: Teacher Aide will be responsible for assisting the Teacher in general supervision, education, and management of students.

Major Responsibilities & Duties:

1. Assist in the implementation of the daily program/activities under the direction of the teacher.
2. Assist in planning and preparing the learning environment and preparing needed instructional materials and supplies.
3. Ability to operate necessary technology/software systems.
4. Assist in supervision of student/s and management of behaviors.
5. Assist in collecting student data and documentation as directed by teacher.
6. Assist with general housekeeping of the classroom.
7. Provide individualized and/or small group instruction.
8. Assist students with clarification of directions.

Salary: As per the CBA –\$12 per hour

How to apply: Please send cover letter, resume, and 3 letters of reference to: Deb Rogers, A-C Central Elementary School, 191 S Bluff, Chandlerville, IL 62627